

Overseas Travel (1 November 2018 to 30 November 2018)

Minister Ridgway MLC and Ministerial Staff

No of travellers	Destination	Reasons for Travel	Outcomes of Travel	Travel Itinerary	Total Cost of Travel	Travel Receipts
2	China and Hong Kong	To open the South Australian Representative Office in Shanghai, represent the South Australian Government at the inaugural China International Import Expo (CIIE) and Support South Australian companies exhibiting at the CIIE and Hong Kong Wine and Spirits Fair	See attached	See attached	Minister: \$10224.66 <i>Flights: \$7985.60</i> <i>Accommodation: \$2239.06</i> Adviser: \$3194.04 <i>Flights: \$954.98</i> <i>Accommodation: \$2239.06</i>	See attached

Approved for publication – 3 December 2018

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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PROGRAM FOR THE HON. DAVID RIDGWAY MLC
OFFICIAL VISIT SHANGHAI / HONG KONG



Government of South Australia

Minister Ridgway MLC

Minister for Trade, Tourism and Investment

**Official Visit to Shanghai and Hong Kong
4-9 November 2018**

David Ridgway

Hon David Ridgway MLC
Minister for Trade, Tourism
and Investment

7 / 12 / 2018

Aaron Duff

Aaron Duff
Ministerial Adviser

4 / 12 / 2018

Jennifer Fleming

Jennifer Fleming
Witness

4 / 12 / 2018

PROGRAM FOR MINISTER DAVID RIDGWAY
OFFICIAL VISIT SHANGHAI / HONGKONG



SATURDAY 3 NOVEMBER 2018 - LONDON to COPENHAGEN			
DAY 1			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
	Minister to transfer to London Heathrow Airport		
11:30	Arrive at London Heathrow Airport Proceed to check-in for flight to Copenhagen E-TICKET WILL BE REQUIRED TO CHECK-IN CHECK-IN USING YOUR OFFICIAL PASSPORT Proceed to gate and await departure of flight		
13:55	Depart London for Copenhagen on Scandinavian Airlines		
16:50	Arrive Kastrup Airport		
18:35	Depart Copenhagen (Terminal 3) for Shanghai		
SATURDAY 3 NOVEMBER 2018 – PROGRAM CONCLUDES			

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



SUNDAY 4 NOVEMBER 2018 – COPENHAGEN to SHANGHAI

DAY 2

TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
11:50	<p>Arrive Shanghai Pudong Airport (Terminal 2)</p> <p>Greeted by Mr Aaron Duff – Ministerial Advisor and Quentin Bai – Director, China, DTTI outside International Exit.</p>		
12:50-13:50	<p>Transfer to the hotel</p> <p>Address: Four Seasons Hotel, Jing'an 500 Weihai Road, Jing'an District (上海四季酒店—静安区威海路 500 号)</p> <p>[Hotel transport has been organised by DTTI]</p>	Aaron Duff Quentin Bai	
13:50	<p>Arrive hotel and check-in</p> <p>Accommodation Four Seasons Hotel Jing'an 500 Weihai Road, Jing'an District, Shanghai T: +86-21-6256 8888</p>	Aaron Duff Quentin Bai	
15:30 – 15:50	<p>Transfer to Australia Consulate General Shanghai's Office</p> <p>Address: No. 260 Anfu Road (徐汇区安福路 260 号)</p>	Aaron Duff	

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



SUNDAY 4 NOVEMBER 2018 – COPENHAGEN to SHANGHAI			
DAY 2			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
16:00 – 17:00	<p>Meeting with Consul General and Austrade Shanghai</p> <p>Aaron Duff to collect all CIIE entry passes from Austrade</p> <p>[Hotel transport has been organised by DTTI]</p>	Aaron Duff	
17:00 – 17:20	<p>Transfer to the hotel</p> <p>Address: Four Seasons Hotel, Jing'an 500 Weihai Road, Jing'an District (上海四季酒店—静安区威海路 500 号)</p>	Aaron Duff	
	Own arrangements		
	Overnight Shanghai		
SUNDAY 4 NOVEMBER 2018 – PROGRAM CONCLUDES			

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



MONDAY 5 NOVEMBER 2018 – SHANGHAI			
DAY 3			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
8:45	Greeted by Mr Kai Wang – SATC China Campaign Manager at the Four Seasons Hotel Lobby	Aaron Duff	
8:50 – 9:50	Transfer to the Ctrip Office	Aaron Duff	
10:00-11:30	Meeting with Ctrip.com	Aaron Duff	
11:30-11:40	Transfer to the lunch venue – Novotel Hotel (建滔诺富特酒店) Address: No. 1073 Beidi Road (长宁区北翟路 1073 号)	Aaron Duff	
11:40	Arrive the Novotel Hotel Greeted by Mr Mike Hnyda – CEO, DTTI and Ms Xiaoya Wei – New Country Director, China, DTTI - Designate at the lobby Contact: Ms Xiaoya Wei,	Aaron Duff Mike Hnyda Xiaoya Wei	
11:45 – 13:15	Informal working lunch	Aaron Duff Mike Hnyda Xiaoya Wei	
13:15	Greeted by Quentin Bai – Director, China, DTTI at the Novotel Hotel Lobby Ms Xiaoya Wei will then leave	Aaron Duff Mike Hnyda Xiaoya Wei Quentin Bai	

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



MONDAY 5 NOVEMBER 2018 – SHANGHAI

DAY 3

TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
13:20-13:50	<p>Transfer to the National Exhibition and Convention Center</p> <p>Address: No. 333 Songze Avenue, Qingpu District (青浦区崧泽大道 333 号)</p>	Minister Aaron Duff Quentin Bai	
14:00 - 17:15	<ul style="list-style-type: none"> First Visit to Australia Post Stand at <u>14:30</u> Visit South Australian exhibitors at CIIE 	Mike Hnyda Aaron Duff Quentin Bai	
17:15-17:45	<p>Transfer to the Codis Hotel Hongqiao (虹桥康得思酒店)</p> <p>Address: No 333 Shenhong Road, Minhang District (闵行区申虹路 333 号)</p>	Minister Aaron Duff Quentin Bai	

**PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG**



MONDAY 5 NOVEMBER 2018 – SHANGHAI

DAY 3

TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
18:00 – 19:00	Austrade VIP Reception (Only Minister and CE to attend)	Mike Hynda	
19:00 – 21:00	Austrade Reception for Australian exhibitors at CIIE	Mike Hnyda Aaron Duff Quentin Bai	
	Transfer to Four Seasons Hotel (上海四季酒店) Address: 500 Weihai Road, Jing'an District (静安区威海路 500 号)	Minister Aaron Duff Quentin Bai	
	Overnight Shanghai		
MONDAY 5 NOVEMBER 2018 – PROGRAM CONCLUDES			

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



TUESDAY 6 NOVEMBER 2018 – SHANGHAI			
DAY 4			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARKS
7:20	Hotel Lobby Jinan Office at the Four Seasons	Mike Hnyda Aaron Duff	
7:30– 9:00	Transfer to the National Exhibition and Convention Center Address: No. 333 Songze Avenue, Qingpu District (青浦区崧泽大道 333 号)	Mike Hnyda Aaron Duff	
9:30 – 10:30	Official opening of Australian Pavilion	Mike Hnyda Aaron Duff	
10:30 – 11:45	Visit other pavilions	Mike Hnyda Aaron Duff	
12:15 – 13:30	Shandong Governor's Luncheon	Mike Hnyda Aaron Duff	
14:15 – 15:30	Transfer to the Austrade Shanghai Office	Mike Hnyda Aaron Duff	

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



TUESDAY 6 NOVEMBER 2018 – SHANGHAI			
DAY 4			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARKS
15:40	Arrive the Austrade Shanghai Office Greeted by Mr Quentin Bai –Director, China, DTTI at the lobby	Mike Hnyda Aaron Duff Quentin Bai	
16:00 – 17:00	Official opening of the South Australian Trade and Investment Office, Shanghai	Mike Hnyda Aaron Duff Quentin Bai	
17:00 – 17:20	Transfer to Four Seasons Hotel (上海四季酒店) Address: 500 Weihai Road, Jing'an District (静安区威海路 500 号)	Mike Hnyda Aaron Duff Quentin Bai	
17:30 – 18:00	Registration and networking	Mike Hnyda Aaron Duff Quentin Bai	
18:00 – 21:00	Dinner hosted by Government of South Australia	Mike Hnyda Aaron Duff Quentin Bai	
	Overnight Shanghai		
TUESDAY 6 NOVEMBER 2018 – PROGRAM CONCLUDES			

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



WEDNESDAY 7 NOVEMBER 2018 – SHANGHAI to HONGKONG			
Smart Casual Attire			
DAY 5			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
Morning	Own arrangements		
11:15	Check out of hotel	Mike Hnyda Aaron Duff	
11:30-12:30	Depart for Shanghai Pudong International Airport	Mike Hnyda Aaron Duff	
12:40	<p>Arrive Shanghai Pudong International Airport</p> <p>Proceed to check-in for flight to Hong Kong</p> <p>E-TICKET WILL BE REQUIRED TO CHECK-IN</p> <p>CHECK-IN USING YOUR OFFICIAL PASSPORT</p> <p>Proceed to gate and await departure of flight</p>	Mike Hnyda Aaron Duff	
14:45	Depart Shanghai for Hongkong	Mike Hnyda Aaron Duff	
17:45	Arrive Hong Kong International Airport	Mike Hnyda Aaron Duff	

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



WEDNESDAY 7 NOVEMBER 2018 – SHANGHAI to HONGKONG

Smart Casual Attire

DAY 5

TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
18:45 – 19:45	Transfer to the hotel Address: Renaissance Hong Kong Harbour View Hotel 1 Harbour Road, Wanchai, Hongkong	Mike Hnyda Aaron Duff	
19:45	Arrive the hotel and check-in Accommodation: Renaissance Hong Kong Harbour View Hotel 1 Harbour Road, Wanchai, Hongkong Tel: +852-2802 8888	Mike Hnyda Aaron Duff	
	Overnight Hong Kong		

WEDNESDAY 7 NOVEMBER 2018 – PROGRAM CONCLUDES

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



THURSDAY 8 NOVEMBER 2018 – HONGKONG			
DAY 6			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
08:30 – 09:30			
09:45 – 09:50	Walk to the Consulate General HK Address: 25 Harbour Road, Wanchai	Mike Hnyda Aaron Duff	
10:00 – 11:00	Meeting with CG/ Senior Trade Commissioner Hongkong (TBC)	Mike Hnyda Aaron Duff	
11:05- 11:10	Walk back to Renaissance Hong Kong Harbour View Hotel	Mike Hnyda Aaron Duff	
11:30 – 12:30	Meeting with Swiss-Belhotel International	Mike Hnyda Aaron Duff	
12:30- 12:40	Transfer to Lunch Venue	Mike Hnyda Aaron Duff	
12:45 – 14:15	Lunch Meeting with Langham Hotel Group	Mike Hnyda Aaron Duff	

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



THURSDAY 8 NOVEMBER 2018 – HONGKONG

DAY 6

TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
14:15 – 14:25	Transfer to Hong Kong International Wine and Spirits Fair Address: Hong Kong Convention & Exhibition Centre, 1 Expo Drive, Wanchai	Mike Hnyda Aaron Duff	
14:30- 15:30	VIP Tour of Hong Kong Wine and Spirits Fair 2018	Mike Hnyda Aaron Duff	
15:30 – 18:30	Visit South Australian exhibitors at Hong Kong International Wine and Spirits Fair 2018	Mike Hnyda Aaron Duff	
19:00 – 20:00	Cathay Pacific Hong Kong International Wine and Spirit Competition Award Presentation Ceremony and Cocktail Reception	Mike Hnyda Aaron Duff	
20:00 – 21:30	Hong Kong International Wine and Spirits Fair 2018 Gala Dinner	Mike Hnyda Aaron Duff	
21:30	Depart for Hong Kong International Airport	Mike Hnyda Aaron Duff	

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



THURSDAY 8 NOVEMBER 2018 – HONGKONG			
DAY 6			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
22:15	<p>Arrive Hong Kong International Airport</p> <p>Proceed to check-in for flight to Adelaide</p> <p>E-TICKET WILL BE REQUIRED TO CHECK-IN CHECK-IN USING YOUR OFFICIAL PASSPORT</p> <p>Proceed to gate and await departure of flight</p>	<p>Mike Hnyda Aaron Duff</p>	
THURSDAY 8 NOVEMBER 2018 – PROGRAM CONCLUDES			

PROGRAM FOR MINISTER DAVID RIDGWAY MP
OFFICIAL VISIT GUANGZHOU / HONGKONG



FRIDAY 9 NOVEMBER 2018 – HONGKONG to ADELAIDE			
DAY 7			
TIME	APPOINTMENT	ACCOMPANIED BY	REMARK
00:15	Depart Hongkong for Adelaide	Mike Hnyda Aaron Duff	
11:40	Arrive Adelaide	Mike Hnyda Aaron Duff	
FRIDAY 8 NOVEMBER 2018 – CHINA SH/HK NOV MINISTERIAL PROGRAM CONCLUDES			



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: SA GOV DEPT OF STATE DEVELOPM
DEPARTMENT OF INDUSTRY AND
SKILLS GPO BOX 320
ADELAIDE, 5001, SA

LOCATOR :
OUR REF :
AGENT :

TAX INVOICE

INV NO:
DATE:
PAGE:

FOR: MR JOHN DAVID WICKHAM RIDGWAY
ORDER NUMBER:
COST CENTRE:

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
SHANGHAI	PUDO HONG KONG	INT DRAGONAIR	893 J	OK	07NOV	3:40P	6:45P	BREAK	40K
		321							
		SEAT	15C						
HONG KONG	INT ADELAIDE	CATHAY PAC	175 J	OK	09NOV	12:15A	11:40A	BD	40K
		333							
		SEAT	15K						

----- C O S T -----

CATHAY PACIFITKT NO	CX	2994	514372	INCL	242.70	TAX	7911.70
						GST	0.00
INT TRX FEE	TKT NO	ITF	1				73.90
						GST	0.00
*** TOTAL EXCLUDING GST						7985.60	
*** TOTAL GST						0.00	
*** TOTAL CHARGES THIS INVOICE ***							7985.60
*** BALANCE DUE THIS INVOICE ****							7985.60

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CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

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LOCATOR :
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TAX INVOICE

INV NO:
DATE:
PAGE: 1

FOR: MR JOHN DAVID WICKHAM RIDGWAY
ORDER NUMBER:
COST CENTRE:

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
LONDON HEATHR	COPENHAGEN AP	SCANDINAVI	504 C	OK	03NOV	1:55P	4:50P M		
		32A							
		SEAT	03F						
COPENHAGEN AP	SHANGHAI PUDO	SCANDINAVI	997 C	OK	03NOV	6:35P	11:50A M		
		343					ARRIVAL 04NOV		
		SEAT	05F						
SHANGHAI PUDO	HONG KONG INT	DRAGONAIR	893 J	OK	07NOV	3:40P	6:45P	BREAK	40K
		321							
		SEAT	15C						
HONG KONG INT	ADELAIDE	CATHAY PAC	175 J	OK	09NOV	12:15A	11:40A BD		40K
		333							
		SEAT	15K						

----- C O S T -----

CONSOLIDATED TKT NO	CT1	2994411730	INCL	640.60	TAX	4898.60
					GST	0.00
*** TOTAL EXCLUDING GST					4898.60	
*** TOTAL GST					0.00	
*** TOTAL CHARGES THIS INVOICE ***						4898.60
*** BALANCE DUE THIS INVOICE ***						4898.60

SK

* \$4,898.60 paid for with personal
credit card *

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CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: SA GOV DEPT OF STATE DEVELOPM
DEPARTMENT OF INDUSTRY AND
SKILLS GPO BOX 320
ADELAIDE, 5001, SA

LOCATOR :
OUR REF :
AGENT :

T A X I N V O I C E

INV NO:
DATE:
PAGE:

FOR: MR AARON RICHARD DUFF
ORDER NUMBER:
COST CENTRE:

- - - - - I T I N E R A R Y - - - - -

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	HONG KONG INT	CATHAY PAC	176 Q	OK	03NOV	10:15P	5:05A	BD	30K
		333					ARRIVAL 04NOV		
HONG KONG INT	SHANGHAI PUDO	CATHAY PAC	5802 Q	OK	04NOV	7:30A	10:10A	BREAK	30K
		333							
SHANGHAI PUDO	HONG KONG INT	DRAGONAIR	893 V	OK	07NOV	3:40P	6:45P	BREAK	30K
		321							
		SEAT 22H							
HONG KONG INT	ADELAIDE	CATHAY PAC	175 V	OK	09NOV	12:15A	11:40A	BD	30K
		333							
		SEAT 40K							

- - - - - C O S T - - - - -

CATHAY PACIFITKT NO	CX	2994 796581	INCL	495.38	TAX	901.38
					GST	0.00
INT TRX FEE	TKT NO	ITF	1			73.90
					GST	0.00
TICKET DISCOUNT	CX	2994796581				-20.30
*** TOTAL EXCLUDING GST					954.98	
*** TOTAL GST					0.00	
*** TOTAL CHARGES THIS INVOICE ***						954.98
*** BALANCE DUE THIS INVOICE ****						954.98

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FOUR SEASONS

HOTEL
SHANGHAI

Aaron & Minista
accommodation

Honourable John David Wickham Ridgway
Level 13 State Administration Centre 200 Victoria
Square
Adelaide SA 5000

Room No. :
Arrival : 11/04/18
Departure : 11/07/18
Page No. : 1 of 2
Folio No. :
Conf. No. :
Cashier No. : 112
User ID :

INVOICE

A/R Number :
Group Code :
Company Name :

11/07/18

Date	Text	Reference	Charges RMB	Credits RMB
11/04/18	*Cafe Studio Lunch Food	: CHECK#	800.40	
11/04/18	Room Charge		2,200.01	
11/05/18	Room Charge		2,200.01	
11/06/18	Room Charge		2,200.01	
11/07/18	Balance Transfer	Duff Aaron Richard => Ridgway J	10,217.29	
11/07/18	Visa - Offline			15,000.00
				\$3003.13
11/07/18	Visa - Offline	XX/XX		2,617.72
		XX/XX		\$524.09 AUD
Total			17,617.72	17,617.72
Balance			0.00	RMB

Guest Signature

\$3527.22 AUD

Merchant ID
Transaction ID
Approval Code
Approval Amount : 2617.72

Credit Card #
Credit Card Expiry : XX/XX
Capture Method : Manual
Transaction Amount : 2617.72

Merchant ID
Transaction ID
Approval Code
Approval Amount : 15000

Credit Card #
Credit Card Expiry : XX/XX
Capture Method : Manual
Transaction Amount : 15000

Mr Aaron Duff
Australian Consulate-General
Hk
Hk
Hong Kong

Room No. 房間號碼 :
Arrival 抵店日期 : 07-11-18
Departure 離店日期 : 08-11-18
Page No. 頁碼 : 1 of 1
MRW No. 萬豪禮賞計劃號碼 :
Rate Code 訂房代號 :

Guest Folio / Hotel Invoice

Renaissance Harbour View Hotel Hong Kong, November 8, 2018, 11:01 Cashier / LTAM233, Guest Folio No.

Date 日期	Description 事項	Charges 入賬 (HKD)	Credits 扣除 (HKD)
07-11-18	Room Charge	2,450.00	
07-11-18	Service Charge 10%	245.00	
08-11-18	Visa Card		2,695.00
XX/XX			

Total 總數 HKD 2,695.00 2,695.00

Balance 結餘 HKD 0.00

\$475.45 AUD

I declare that I am personally liable for the payment of the above statement and if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

本人同意承擔上述之費用，並且如果由本人指定應承擔費用的個人、公司或團體未有繳付以上費用時，該費用將由本人承擔。

Should you have any enquiry on this invoice, please contact our Front Desk at rhi.hkghv.frontdesk@renaissancehotels.com for assistance.
如閣下對於本賬單之收費項目有任何查詢，請直接電郵至rhi.hkghv.frontdesk@renaissancehotels.com

Signature
賓客簽署:



GUEST FOLIO 帳單
Renaissance Harbour View Hotel Hong Kong 香港萬麗海景酒店
1 Harbour Road, Wanchai, Hong Kong 香港灣仔港灣道一號
↑ 電話: (852) 2802 8888 ↓ 傳真: (852) 2802 8833
renaissanceharbourviewhk.com • cn.renaissanceharbourviewhk.com

HON David Ridgway
Australian Consulate-General
Hk
Hk SA
Australia

Room No. 房間號碼 :
Arrival 抵店日期 : 07-11-18
Departure 離店日期 : 08-11-18
Page No. 頁碼 : 1 of 1
MRW No. 萬豪禮賞計劃號碼 :
Rate Code 訂房代號 :

Guest Folio / Hotel Invoice

Renaissance Harbour View Hotel Hong Kong, November 8, 2018, 11:02 Cashier / LTAM233, Guest Folio No.

Date 日期	Description 事項	Charges 入賬 (HKD)	Credits 扣除 (HKD)
07-11-18	Room Charge	2,450.00	
07-11-18	Service Charge 10%	245.00	
08-11-18	Visa Card		2,695.00
XX/XX			

Total 總數 HKD 2,695.00 2,695.00

Balance 結餘 HKD 0.00

\$475.45 AUD

I declare that I am personally liable for the payment of the above statement and if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

本人同意承擔上述之費用，並且如果由本人指定應承擔費用的個人、公司或團體未有繳付以上費用時，該費用將由本人承擔。

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如閣下對於本賬單之收費項目有任何查詢，請直接電郵至rhi.hkghv.frontdesk@renaissancehotels.com

Signature
賓客簽署:

持卡人存根
CARDHOLDER COPY

PRINT NO.

SHEET 1 OF 1

REMAITTANCE HU HOTEL HK
CLUB LEVEL
1 HARBOUR RD WANCHAI HK
MID: 6800100088602 11:02
TID: 71961271 NOV 8, 18

Card Type: VISA
Card

銷售 SALE Exp: 06/22
Batch: 800459 Trace: 813220
RRH: 831247221294 APPU: 920120
APP: Visa Credit
RID: 000000000031010
TC: A2403211700F707E
ACCOMMODATION

FX RATE: AUD/HKD 0.1860544
Back to transaction Currency
AUD HKD 0.1860544

This service is offered by
the bank. The bank is not
responsible for the accuracy of
the information provided.

950.9046

RECOMMENDED SATISFACTORY RECEIPT OF SERVICE GOODS / SERVICES
Customer should keep a copy and understand the bank and Cardholder are
not responsible for the accuracy of the information provided.

NO REFUND

FILE NOTE – DSD FINANCE

RE: RETURNED CASH EXPENSES – NOVEMBER 2018 – CHINA

Mr Aaron Duff, Ministerial Adviser as part of the overseas trip as above, returned the following funds as part of the overseas travel reconciliation:

Advanced	Returned funds
CNY 925.00	CNY 850.00
HKD 1050.00	HKD 1050.00

Mr Aaron Duff, Ministerial Adviser declares that receipts are provided for the following expenses payments during this overseas trip:

Transaction Dates	Transaction Details	Spent
5/11/2018	Taxi	CNY 75.00

Signature: _____

Name: Mr Aaron Duff

Title: Ministerial Adviser

Date: Nov 15, 2018

Approval: _____

Name: Jennifer Fleming

Title: Office Manager

Date: 16/11/18

Original

RECEIPT

9

DATE 21-11-18

RECEIVED FROM Aaron Duff

THE SUM OF

BEING FOR

CNY 850

HKD 1050

(1015 CNY 7.00 included)

\$

24

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上海海博出租汽车有限公司



发票代码: 131001760115
发票号码: 37533800

统一社会信用代码: 91310115132210559N
订车电话: 96923
监督电话: 61122523
公司地址: 宝山33829号



手 写 无 效	车号	870-71-862230
	证号	245077
	日期	2019-11-5
	上/下车	13-13-13-52
	单价(元)	3.80
	里程(km)	16.1
	等候	0.20
	电调	4.00
	金额(元)	75.00
	卡号	
	原/余额	

013001760115 37533800 20191105 13-13-13-52

Overseas Travel Advance Certification

Form GEN001-3

Project Number: 6019

Traveller Name: Aaron Duff

ADVANCE	Foreign Currency		Rate	AUD Conversion
	CNY	925.00	4.6291	199.82
	HKD	1,050.00	5.2661	199.39
	0	-	0	0
	0	-	0	0
TOTAL AUD				399.21

Returned	Foreign Currency		Total Amount Spent
	CNY		
	HKD		
	0		
	0		

Please complete and return to Finance with receipts, pocket expense book listing spend and unspent foreign currency by

Friday, 23 November 2018

Thank you Finance

I confirm I have disbursed advances/ received returned currency for overseas travel listed above.

Signature of advance issuer: _____

Date: _____

I confirm I have received advances/returned underspent currency for overseas travel listed above.

Name & Signature of collector: _____

Date: _____

Please Note:

We must attach scanned copies of:

all receipts, paid invoices;

Itinerary; and

Signed Achievement Reports

for this trip on the Proactive Disclosure Website.

FILE NOTE – DSD FINANCE

RE: RETURNED CASH EXPENSES – NOVEMBER 2018 – CHINA

The Hon David Ridgway MLC, Minister for Trade, Tourism and Investment as part of the overseas trip as above, returned the following funds as part of the overseas travel reconciliation:

Advanced	Returned funds
CNY 925.00	CNY 925.00
HKD 1050.00	HKD 1050.00

Signature:

Name:

Hon David Ridgway MLC

Title:

Minister for Investment and Trade

Date:

16/11/18

Approval:

Name:

Jennifer Fleming

Title:

Office Manager

Date:

16/11/18

Original

RECEIPT

8

DATE 21-11-18

RECEIVED FROM

Minister Ridgway

THE SUM OF

BEING FOR

CNY 925

HKD 1050

\$

SIGNATURE

Overseas Travel Advance Certification

Form GEN001-3

Project Number: 6018
Traveller Name: David Ridgway

ADVANCE	Foreign Currency		Rate	AUD Conversion
	CNY	925.00	4.6291	199.82
	HKD	1,050.00	5.2661	199.39
	0	-	0	0
	0	-	0	0
TOTAL AUD				399.21

Returned	Foreign Currency		Total Amount Spent
	CNY		
	HKD		
	0		
	0		

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for this trip on the Proactive Disclosure Website.