

Domestic/Regional Travel (1 October 2018 – 31 October 2018)

Minister Ridgway MLC and Ministerial Staff

No of travellers	Destination	Reasons for Travel	Total Cost of Travel	Travel Receipts
2	Melbourne	Trade and Investment Ministers Meeting (TIMM)	Minister Flights: \$620.53 Chief of Staff Flights: \$634.94	See Attached
1	Canberra	Memorandum of Understanding between Tonsley and Adlershof	Minister Flights: \$839.64 Accommodation: \$132.00	See Attached

Approved for publication – 12 November 2018

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



This work is licensed under a Creative Commons Attribution (BY) 3.0 Australia Licence <http://creativecommons.org/licenses/by/3.0/au/>
To attribute this material, cite Government of South Australia



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: DEPT OF TRADE TOURISM AND INV
MINISTER FOR TRADE, TOURISM &
INVESTMENT LEVEL 4
11 WAYMOUTH ST
ADELAIDE SA 5001

LOCATOR :
OUR REF :
AGENT :

ABN: 93 360 648 417
TAX INVOICE
*** D U P L I C A T E ***

INV NO:
DATE: 21AUG18
PAGE: 1

FOR: MR JOHN DAVID WICKHAM RIDGWAY
ORDER NUMBER:
COST CENTRE:

- - - - - I T I N E R A R Y - - - - -

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	670 M	OK	29SEP	06:00	07:50	BREAK	1PC
		73H							
MELBOURNE	ADELAIDE	QANTAS AIR	697 M	OK	02OCT	17:45	18:35	BREAK	1PC
		73H							

- - - - - C O S T - - - - -

QANTAS AIRWAYTKT NO	QF	2857 162205	INCL	41.30	TAX	537.72
					GST	53.77
DOM TRX FEE	TKT NO	DTF	1			26.40
					GST	2.64
*** TOTAL EXCLUDING GST					564.12	
*** TOTAL GST					56.41	
*** TOTAL CHARGES THIS INVOICE ***						620.53
*** BALANCE DUE THIS INVOICE ****						620.53

.....
.....
PLEASE REMIT ALL PAYMENT DUE TO:
CARLSON WAGONLIT TRAVEL
LEVEL 4; 333 QUEEN STREET
MELBOURNE VIC 3000

BANK DETAILS: BNP PARIBAS
BSB: 222-200
ACCOUNT NO: 201026030



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: DEPT OF TRADE TOURISM AND INV
MINISTER FOR TRADE, TOURISM &
INVESTMENT LEVEL 4
11 WAYMOUTH ST
ADELAIDE SA 5001

LOCATOR :
OUR REF :
AGENT :

ABN: 93 360 648 417
TAX INVOICE
*** D U P L I C A T E ***

INV NO:
DATE: 21SEP18
PAGE: 1

FOR: MR SCOTT ANDREW JUSTIN KOMPOHA
ORDER NUMBER:
COST CENTRE:

- - - - - I T I N E R A R Y - - - - -

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	670 M	OK	02OCT	06:00	07:50	BREAK	1PC
			73H						
MELBOURNE	ADELAIDE	QANTAS AIR	697 M	OK	02OCT	17:45	18:35	BREAK	1PC
			73H						

- - - - - C O S T - - - - -

QANTAS AIRWAY	TKT NO	QF	2993	610488	INCL	41.30	TAX	550.82
							GST	55.08
DOM TRX FEE	TKT NO	DTF	1					26.40
							GST	2.64
*** TOTAL EXCLUDING GST							577.22	
*** TOTAL GST							57.72	
*** TOTAL CHARGES THIS INVOICE ***								634.94
*** BALANCE DUE THIS INVOICE ****								634.94

.....
PLEASE REMIT ALL PAYMENT DUE TO:

CARLSON WAGONLIT TRAVEL
LEVEL 4; 333 QUEEN STREET
MELBOURNE VIC 3000

BANK DETAILS: BNP PARIBAS
BSB: 222-200
ACCOUNT NO: 201026030



Your E-ticket

[VIEW YOUR ITINERARY ONLINE](#)

Trip on 15 Oct 18

Date: 12 Oct 18

Traveler	Mr John David Wickham RIDGWAY	YOUR TRIP IS NOW FULLY CONFIRMED
Service Center	CWT Service Centre Australia 33 KING WILLIAM STREET ADELAIDE SA 5000	
Direct	+61 8 8124 9360	
Emergency Travel Service	+61 8 8124 9360 *Additional service fees may apply	
Fax	+61 8 8127 8027	
Email	sagdom.adl.au@contactcwt.com	

⚠ IMPORTANT INFORMATION

Please note a printed version of this document may be required by authorities to access check-in areas. The information provided is correct at the time of sending.

By offering travel to particular international destinations, CWT does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations.

You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations. When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.

⚠ CHECK IN AND SECURITY INFORMATION

Please allow sufficient time for check-in and security procedures – minimum times vary according to suppliers, airports, train stations. Recommended times can be found on supplier website or via CWT if required.

ONLINE SERVICE (Please note some suppliers may not offer the service on some of their routes)

Qantas Airways : Check in - Time limits |

Mon 15 October, 2018

Flight QANTAS AIRWAYS QF686



DEPARTURE	Adelaide (ADL - Terminal MAIN)	ARRIVAL	Melbourne (MEL - Terminal 1)
	13:00 - 15 Oct 18		14:50 - 15 Oct 18

Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	01:20 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Lunch
	Passenger		
Seat	Not specified	Frequent flyer card	
Class	Economy/Coach (M)		
Free baggage allowance for adult traveler		1PC (Piece)	
Notes:			

Mon 15 October, 2018

Flight QANTAS AIRWAYS QF818



DEPARTURE	Melbourne (MEL - Terminal 1)	ARRIVAL	Canberra (CBR)
	15:30 - 15 Oct 18		16:35 - 15 Oct 18

Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	01:05 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Refreshment
	Passenger		
Seat	Not specified	Frequent flyer card	
Class	Economy/Coach (M)		
Free baggage allowance for adult traveler		1PC (Piece)	
Notes:			

Mon 15 October, 2018

Hotel PAVILION ON NORTHBOURNE



LOCATION	242 NORTHBOURNE AVENUE, CANBERRA AU 2602, AU	CONTACT	Tel. 61 2 62476888 Fax 61 2 62487866
-----------------	---	----------------	---

Booking status	Confirmed	Night(s)	1
Departure date	Tue 16 Oct 18	Room rate	15 Oct AUD 132.00
Room type	DLX	Total amount	AUD 132.00
Rate description	CARLSON WAGONLIT TRAVEL 35SQM 1QN OR1QN 1SGL 32 LCD TV IN RM MAGS ENS FREE PKG AIRCON WIFI AVAIL DBL GLZD WDWS MOVIES 10 PCT COM NEW PREM REST BAR FOC SECURE PKG FOC SHTL CBD APRT FOC NWSP 5MIN DRVE TO CBD		
Guaranteed	YES		
Rate code	CWT (CWT)		
Cancellation policy	24H CANCEL 24 HOURS PRIOR TO ARRIVAL		

Notes:
 PAYMENT CHARGEBACK TO CWT
 GUARANTEED BY CWT
 CANCELLATION POLICY PLEASE SEE DETAILS BELOW IN NOTES FIELD
 CANCELLATION RULES CXL BY 2PM THE DAY BEFORE TO AVOID PENALTY
 OF ONE NGTS ACCOMM
 COST/NIGHT ROOM 132.00 AUD
 ROOM ONLY CHARGE BACK TO CWT. ARR QF818 1635

Tue 16 October, 2018



Flight QANTAS AIRWAYS QF713

DEPARTURE	Canberra (CBR)	ARRIVAL	Adelaide (ADL - Terminal MAIN)
	06:00 - 16 Oct 18		07:20 - 16 Oct 18

Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	01:50 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Breakfast
	Passenger		
Seat	Not specified	Frequent flyer card	
Class	Economy/Coach (M)		
Free baggage allowance for adult traveler		1PC (Piece)	

Notes:

GENERAL INFORMATION

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL
 THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO
 CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET
 RECEIPT VALIDATED AGAINST QUOTED AMOUNT.
 THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF
 TICKETING BY THE MERCHANT FEE, SUBJECT TO THE
 AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY
 OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO
 YOUR ETICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES
 DOMESTIC - 45 MINUTES PRIOR
 INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR
 INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY
 OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED
 BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE
 PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE
 AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY
 OF CWT'S PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED
 ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com). PLEASE
 NOTE THAT AIRLINES MAY BE REQUIRED BY LAW TO PASS
 INFORMATION CONTAINED IN THIS RESERVATION TO CUSTOMS
 AND IMMIGRATION AUTHORITIES WHEN REQUESTED.
 FOR MORE INFORMATION ON AIRLINES PRIVACY/DATA
 PROTECTION POLICY PLEASE COPY AND PASTE THE FOLLOWING
 LINK INTO YOUR WEB BROWSER. PAGE LINK - [BIT.LY/SUPPLIERS-TERMS](http://bit.ly/suppliers-terms)

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL
 TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS
 AND TRADE WEBSITE
[WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au).
 FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES
 PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT
[WWW.CIBTRVISAS.COM.AU/CWTVISATC](http://www.cibtrvisas.com.au/cwtvisatc)

Issued: 12 Oct 18

Traveler: MR JOHN DAVID WICKHAM RIDGWAY
Base: AUD 674.07
Taxes: UO 76.33, WG 11.06, QR 78.18

Total Ticket: AUD 839.64

Form of payment: IV

Airline may charge an extra fee for credit/debit card payment

This itinerary and receipt constitutes the air "passenger ticket" for the purposes of the Montreal and Warsaw Convention Regime as well as the confirmation of the reservation for other travel services (such as hotel accommodations, car rentals, etc.). Each traveler listed on this document agrees to the [terms and conditions](#) which are part of these reservations. CWT is committed to protecting your personal data and privacy. Read CWT's [Traveler Notice](#) to understand what information CWT collects and why, how CWT uses it and stores it, and how to review and update it.

Copyright © 2009-2018 CWT | [Traveler Resources](#)